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Azadi Ka
Amrit Mahotsav



आधुनिक रेल डिब्बा कारखाना, रायबरेली
MODERN COACH FACTORY, RAEBARELI
(Personnel Department)

कार्यालय,
महाप्रबंधक (कार्मिक),
आरेडिका, रायबरेली-229120

NOTE

Sub: Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee on pro-rata basis for officials in the last year of service.

Ref: Railway Board's letter no. E(G)2025/FE1/1 Dated 30.01.2026
(RBE No. 09/2026)

Copy of Railway Board's letter No. E(G)2025/FE1/1 Dated 30.01.2026 Instructions regarding Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee on pro-rata basis for officials in the last year of service, is annexed herewith for kind information & guidance please.

DA:- As above

No. E/MCF/RBL/Policy/2026

Date: 04.02.2026


Assistant Personnel Officer/Staff
For General Manager (P)

Copy to: For kind information please:

1. Secy. to GM/MCF/RBL.
2. All PHODs/HODs, Dy. HODs/MCF/RBL
3. The General Secretary, OBC & SC/ST Association/MCF/RBL
4. Ch.OS/NG-I,NG-II,NG-III,Ch.OS(Cor.),Ch.OS/MPP& All Dealer /P. Branch/MCF/RBL.
5. All Notice Board of shop Floor/MCF/RBL
6. PS to PCPO for uploading on MCF website please.

GOVERNMENT OF INDIA/ भारत सरकार
MINISTRY OF RAILWAYS/रेल मंत्रालय
(RAILWAY BOARD/रेलवे बोर्ड)

No. E(G)2025/FE1/1

New Delhi, dated: 30 .01.2026

The General Managers,
All Indian Railways/Production Units.
(As per standard list)

Sub: Eligibility for taking membership of Professional Institutes/Societies and reimbursement of membership fee on pro-rata basis for officials in the last year of service.

Ref: Board's letter No. E(G) 2017 FE-1/2 dated 06.01.2018 (RBE No. 01/18).

The issue of whether officers and supervisors could avail of the reimbursement facility when taking membership at the fag end of their career was previously considered by the Board in 2018, and it was decided that no claim for reimbursement of membership whether for new or renewal shall be allowed if the claim pertains to the last year of the service of the official. Accordingly, instructions were issued vide Board's letter under reference.

2. It has been decided to modify RBE No. 01/18 and allow 90% reimbursement of the annual membership fee on a partial/pro-rata basis for both renewal and fresh annual membership, up to the actual date of retirement.

The amount (A) for pro-rata reimbursement of the Annual Subscription fee (New/Renewal) during the last year of service may be calculated using the following formula:

$$A = \frac{\text{Remaining months of service}}{12} \times 90\% \text{ of Annual Subscription fee}$$

For example, if an official has 6 remaining months of service and the annual subscription fee is Rs. 10,000/-, the eligible reimbursement amount would be Rs. 4,500/-.

3. Further, it is clarified that no reimbursement will be allowed for taking membership of any Institute/Society on a lifetime basis in the last year of service.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

5. Hindi Version will follow.

Neilam Yaadav
30/01/2026
(Neilam Yaadav)
Director Estt. (G.)
Railway Board

No. E(G)2025/FE1/1

New Delhi, dated: 30 .01.2026

Contd.../-



Copy forwarded for information to:

1. PFA, All Indian Railways and Production Units.
2. Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

V. Maniyan
for Member Finance/Railway Board

No. E(G)2025/FE1/1

New Delhi, dated: .01.2026

Copy forwarded to:-

1. The General Secretary, NFIR
2. The General Secretary, AIRF
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi
4. The Secretary General, FROA
5. The Secretary, RBSS, Group 'A' Officers Association
6. The President, Railway Board Group 'B' Officers' Association
7. The Secretary General, IRPOF
8. The Secretary General, All India RPF Association
9. The Secretary, Railway Board Ministerial Staff Association
10. The Secretary, Railway Board Class IV Staff Association
11. Railway Board Promotee Officers Association, Room No.341-C, Rail Bhawan.
12. The General Secretary, All India SC/ST, Railway Employees Asso. Room No. 8. Rail Bhawan, New Delhi.

[Signature]
for PED(IR), Railway Board.

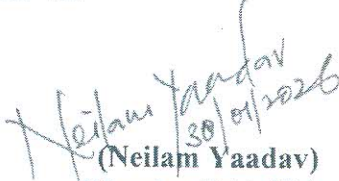
Copy to:

1. The GMs, N.F. Railway (Const.), CAO, SR (Const.) and CR (Const.).
2. FA&CAO, All Indian Railways, PUs, NFR (Const.), SR (Const.) & CR (Const.).
3. The Director General, RDSO, Lucknow.
4. The General Manager and FA&CAO/Metro Railway/Kolkata.
5. The CAO and FA&CAO/COFMOW/New Delhi.
6. The General Manager and FA&CAO/CORE/Allahabad.
7. The CAO(Const.), MTP (R)/Mumbai.
8. The CAO(Const.), MTP (R)/Chennai.
9. The Director, CAMTECH, Gwalior-474020.
10. The Director General/ Director, IRICEN/Pune, IRIEEN/Nasik Road, IRIMEE/Jamalpur, IRISSET/Secunderabad, IRIFM/Secunderabad, IRITM/Lucknow, JRRPF Academy/Lucknow.

Contd.../-



11. The Managing Directors/RITES, IRCON, IRFC, CONCOR and CRIS.
12. The Chairman and Managing Director, KRC Limited, New Delhi.
13. The Chief Project Administrator (Telecom), IRCOT Consultancy, Shivaji Bridge/New Delhi.
14. The Director (Movement), Railways/Kolkata.
15. The Executive Director (Finance), RDSO, Lucknow.
16. The Joint Director, Mil Rail, Ministry of Defence.
17. The Joint Director, Iron & Steel, 3, Koila Ghat Street/Kolkata.
18. Chief Mining Advisor, Ministry of Railways, Dhanbad, Bihar.
19. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
20. The Chairman, RCT/Delhi.
21. The Chairman, RRT/Chennai.
22. The Chairman, RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secundrabad and Trivandrum.
23. The Editor, 'Bhartiya Rail' Room No. 469, Rail Bhawan.
24. The Editor 'Indian Railways', Room No. 411, Rail Bhawan.
25. The Pay & Accounts Officer, Ministry of Railways (Railway Board)
26. The General Secretary, IRCA, DRM Office Complex, State Entry Road, New Delhi
27. The Commissioner, Railway Safety/Lucknow.
28. M/s Bahri Brothers, Lajpat Rai Market/Delhi.
29. The Editor, 'Rail Rajbhasha', Room No. 543, Rail Bhawan.
30. Rail Vikas Nigam Ltd., C-2/10, SDA, Aurbindo Marg, New Delhi -16.


 (Neilam Yaadav)
 Director Estt. (G.)
 Railway Board

Copy to:-

PSOs/Sr.PPSs/PPSs/PSs to:-

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR(S).

PSOs/Sr.PPSs/PPSs/PSs/PAs to:-

CRB&CEO, MF, MI, MTRS, MOBD, DG(HR), DG/RHS, DG/RPF, DG/Safety, Secretary, AM(B), AM(F), AM(Staff), AM(HR), AM(C&IS), Legal Adviser, PED(IR), PED(Accounts), PED(Vig.), PED(N), EDE, EDE(RRB), EDE(Res), EDF(E), ED(PC), ED(PG), EDV(A), EDF(X), DME(C&IS), DF(E), JDF(E)II, JDE(IR), JDPG, US(O&M), DDF(E) I, III & IV, DDE(LR)I, Railway Board.

Copy to:-

Cash-I, II & III, E(P&A)I&II, E(LR)I, II & III, F(E)-I, II & III, F(E) Special, Security (E), Accounts III, ERB-I, II, III, IV, V & VI, E(SCT), E(Rep) I, II Branches of Railway Board.