

MODERN COACH FACTORY, RAEBARELI
(Personnel Department)

Office of the
General Manager (P)

PS. No.14/2021

NOTE

Sub: Calling of options from Staff for serving under Workshop Projects Organization/Patna for various Projects.

Ref: SPO/WP Patna L.No. WP/Option/NG/B&K dated: 19.03.2021 (Copy enclosed).

A copy of above referred letter is enclosed herewith, for kind information and necessary action.

DA:- As above.

No. E/MCF/RBL/Policy

Date: 06/04/2021.

**Assistant Personnel Officer/HQ
For General Manager (P)**

OK

Copy to:

1. All PHODs, CHODs, Dy. HODs, SPOs, APOs MCF/RBL.
2. Incharge NG-I & II P.Branch.

MCF/RBL
कार्मिक शाखा
प्राप्ति दिनांक 27/04/21

विषय:- Calling of options from Staff for serving under Workshop Projects
Organization/Patna for various Projects.

संख्या:- SPO/WP Patna letter no. WP/Option/NG/B&K dt 19.03.2021

उपरोक्त विषयान्तर्गत संदर्भित पत्र Sr. Personnel Officer/WP, Personnel Department, Chamber Bhawan J.C. Road, Patna से जारी किया गया है, जो आपके अवलोक हेतु क्र. सं. 82 पर प्रस्तुत है। प्रस्तुत पत्र में विभिन्न पदों (लेवल-01 से लेवल-07) के लिए सभी क्षेत्रीय रेलवे एवं उत्पादन इकाईयों के लिए अधिसूचना जारी किया गया है, जो कर्मचारी पत्रानुसार पदों की योग्यता एवं सेवा की शर्तों को पूरा करते हैं वह दिनांक 30.04.2021 तक आवेदन प्रस्तुत कर सकते हैं।

इस संबंध में प्रशासन को यह बतलाना भी उचित होगा कि पूर्व में भी इस तरह के पत्र प्राप्त हुए थे, जिसे सर्वसम्बंधित के सूचनार्थ जारी करने हेतु सक्षम प्राधिकारी महोदय के अनुमोदन हेतु प्रस्तुत किया गया था, लेकिन सक्षम प्राधिकारी द्वारा इसे सर्वसम्बंधित के सूचनार्थ जारी करने पर असहमति दी गई। (सार पृष्ठ सं. 35)

उपरोक्त के अवलोकन उपरान्त यदि प्रधान मुख्य कार्मिक अधिकारी महोदय का अनुमोदन हो तो आरेडिका, रायबरेली में सर्वसम्बंधित के सूचनार्थ जारी किया जा सकता है या इस तरह के पत्रों पर पी पी 35 पर दिये गये आदेश को कायम रखा जाए।

उपरोक्त आपके अवलोकन एवं आदेशार्थ हेतु प्रस्तुत है।

03.04.21
डायर

सकाधि/मुख्या.

03/04/21
APD/HQ

उप मुकाधि

03.04.21
शुद्ध विषयगत पत्रों में वैधता का प्रमाण
यहां स्वयंसाध्यता के सूचनार्थ
जारी कर दिया जाय।

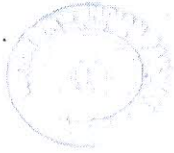
प्रधान मुकाधि.

रा. डायर
5.4.2021

उप. प्र. का. अधी.

03/04/21

APD/HQ



रत मरतत
Ministry of Railways
Workshop Projects Organization
Personnel Department, Chamber Bhawan,
J.C.Road, Patna-800 003

WPO
Patna-800 003

Dated:-19.03.2021

No. WF/Option/NG/B&K

All GMs, Zonal Railways
All CAO of Production Unit of Indian Railways
All CWMs of Workshops, All CTIs

Sub- Calling of options from Staff for serving under Workshop Projects Organization/Patna for various Projects.

Options are hereby invited from the following categories of staff for serving under Workshop Projects Organization/Patna in various Projects located at Bhaguapal, Mancheswar, Badnera, Kurnool etc. The requirement of the staff in the Project office & field offices are mentioned against each categories. The acceptance of options would be done as per availability of posts. The option is required to be submitted in the prescribed format enclosed herewith as Annexure 'A' duly forwarded by their controlling Personnel Department. Advance copy of option will not be entertained. The option will remain open up to 30th April 2021.

S N	Department	Category	Number of options to be called											
			WPO	Camp Office /NDLS	KRNT	TPTY	BPL	KGP	JUDW	MCS-BGPL	BSL	PRTN	BNDM	NBQ
1	Mechanical	SSE	2	1	-	-	-	-	-	-	-	-	-	-
		Tech-II	1	-	-	-	-	-	-	-	-	-	-	-
		Tech-III	2	-	-	-	-	-	-	-	-	-	-	-
		Gr.D	3	-	-	-	-	-	-	-	-	-	-	-
2	Civil	SSE/Works	3	-	1	1	1	1	1	1	1	1	1	1
		SSE/P.Way	-	-	1	-	-	1	-	-	1	-	-	-
		JE/Works	-	-	-	-	-	1	-	1	1	-	-	-
		Tech-III	3	-	1	1	1	1	1	1	1	1	1	1
		Gr.D	3	-	1	1	1	1	1	1	1	1	1	1
3	Personnel	CLA	1	-	-	-	-	-	-	-	-	-	-	-
		CSWI	1	-	-	-	-	-	-	-	-	-	-	-
4	Ministerial	Ch. OS	1	-	-	-	-	-	-	-	-	-	-	-
		OS	1	-	-	-	-	-	-	-	1	-	-	-
		Jr. Clerk	1	-	-	-	-	-	-	-	-	-	-	-
		Sr. Clerk	-	-	1	-	-	-	-	-	-	1	-	-
Total			22	1	5	3	3	5	3	4	7	3	3	3

- Proficiency in Computer Excellency is essential.
- Applicant should be proficient in MS Office viz. Excel, Power Point, Word, etc.

The administration will have the right to short-list the candidates after screening as per its own requirements and adjudging their working knowledge & experience. Hence, merely option for this Unit will not confer any right on them for automatic transfer on option. Screening of applications will be conducted on 'first come first serve basis' until desired vacancies are filled up. Even after acceptance, the decision of the competent authority will be final in all cases of repatriation at a later stage whether on administrative ground or on request or employee concerned. All staff will retain their lien and seniority in their parent/original cadres.

..Continued Pg-2...



It is hereby requested that this letter may please be circulated to all concerned units under your control for inviting options from willing staff of the above mentioned departments and the same may please be forwarded to this office. It may be noted that the option once exercised by the willing staff and the acceptance issued by this organization will be treated as final.

Encl: as above.

RAJESH

KUMAR

(Rajesh Kumar)

Senior Personnel Officer/WP
for Chief Administrative Officer/WP

Digitally signed by
RAJESH KUMAR
Date: 2021.03.19
16:37:53 +05'30'



Option form of Work Shop Project - Organisation Patria and other Project

(R/S: W/P/Option/KR/DR&K dated-19.03/2021)

Signature
Date
Name and Designation
duly attested by
gazetted officer

1. Name (In capital letters) :
2. Father's Name/Husband's Name :
3. Designation :
4. Department :
5. Option for (WPO/Patria or KRNT,
TPTY, BSL, KGP, BPL etc Project :
(Note: Applicant can give more than one
option in descending order of preference)
6. P.F. No./NPS No. :
7. Present Place of posting :
8. Name, Designation & CUG No.
of Controlling Officer :
9. CUG No. & Fax No. of GM,
DRM, HOD etc. :
10. Substantive grade & Level :
11. Officiating grade & Level :
12. Date of birth :
13. Date of appointment :
14. Source of recruitment :
15. Educational Qualification :
16. Technical Qualification :
17. Knowledge of computer
(Compulsory for Level 2 & Above) :
18. Other Experience :
19. Whether UR/OBC/SC/ST :
20. Awards and Punishments
(for last three years) :
21. Mobile No. :

I hereby declare that above mentioned information is true to best of my knowledge. In the event of being found incorrect, I will be held liable for that any my candidature will stand cancelled.

Date: -

Place:-

Signature of candidate

Name & Designation of
forwarding Officer with Office Seal

