



Modern Coach Factory, Raebareli

Office of the
General Manager (P)

No. E-4/RCF/RBL/Law-Assistant/Notification

Dated 12.10.2021

NOTIFICATION

Sub: General Selection for the post of Chief Law Assistant, in Pay Matrix, Level-7 (G.P-4600/-) against 60% (PQ) Promotion Quota in Personnel Department

- Ref. i) Rly. Bd's L. No. E(NG)I-2008/PM1/15 dated 03.09.09 (RBE No.161/2009)
ii) Rly. Bd's L. No. E(NG)I/2020/PM1/8 dated 05.04.2021 (RBE 26/2021)
iii) Rly. Bd's L. No. E(NG)I-2005/PM1/52 dated 22.08.2006 (RBE 117/2006)
iv) Rly. Bd's L. No. E(NG)I-2011/PM1/26 dated 06.02.2014 (RBE 17/2014)
v) Rly. Bd's L. No. E(NG)I-2018/PM1/4 dated 14.12.2018 (RBE No.196/2018)
vi) Rly. Bd's L. No. E(NG)I-2018/PM1/4 dated 14.06.2019 (RBE No.97/2019)
vii) Rly. Bd's L. No. E(NG)I-2018/PM1/4 dated 14.11.2019 (RBE No. 194/2019)
viii) Rly. Bd's L. No. E(NG)I/2019/PM1/20 dated 19.12.2019 (Master Circular 31)

It has been decided to hold a selection for forming a panel of 01 no. (UR=01, SC=00, ST=00) of post of Chief Law Assistant in Pay Matrix, Level-7 (G.P-4600/-) against 60% (PQ) Promotion Quota through general selection in Personnel Department.

No. of Posts :- 01 (UR=01, SC=00, ST=00)

Eligibility Criteria & Prescribed Qualification

1. Serving staff in Level-2 to Level-6, having 05 years regular service on the date of notification and possessing a Degree in Law, irrespective of the departments in which they may be working except RPF and RPSF.

{Authority : Rly. Board L. No. E(NG)I/2020/PM1/8 dated 05.04.2021 (RBE 26/2021)}

2. The cut off date for determining the eligibility of staff viz service condition, age and educational qualification is the date of issue of this office notification i.e. as on 12.10.2021.

{Authority : Rly. Board L. No. E(NG)I-2005/PM1/52 dated 22.08.2006 (RBE 117/2006)}

Mode of Selection and Qualifying Marks

3. Above Selection will comprise of written examination followed by scrutiny of service record and APARs of the candidate who will qualify in the written test. The employees must secure 60% of marks in professional ability as well as in the aggregate. **The panel will be formed strictly in order of merit.**

(Authority : Rly. Board L. No. E(NG)I-2011/PM1/26 dated 06.02.2014 (RBE 17/2014) & Para 8 of Master Circular 31)

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Procedure for written examination:

4. Examination will be held in the form of written test. The time of written examination will be 120 minutes and all the questions will be of objective type, out of which 10% questions will be from the Rajbhasha. There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for every wrong answer.
{Authority: Rly. Board's letter No. E(NG)I-2018/PM1/4 dated 14.12.2018 (RBE No.196/2018), L. No. E(NG)I-2018/PM1/4 dated 14.06.2019 (RBE No.97/2019), L. No. E(NG)I-2018/PM1/4 dated 14.11.2019 (RBE No. 194/2019) & Master Circular 31 Para 7.3}

Syllabus:

5. The syllabus of the written examination for this selection is enclosed herewith in Annexure-I

Last Date for Submission of Application:

6. Last date for submission of application is **12.11.2021**.
7. Eligible employees can send their application in the attached format as Annexure-II by **12.11.2021** to participate in the above selection. Incomplete applications will be rejected without any notice and no representation shall be entertained in this regard.
8. In-charges/Controlling Officers are requested to circulate the notification for wide publicity amongst the staff working under their administrative control and on receipt of the application, the same may be sent to the undersigned on or before the cut off date, i.e. **12.11.2021** Applications received after target date will not be entertained. Staff concerned who intend to apply for the subject selection may be advised to keep themselves in readiness to appear in the written examination at a short notice.

Date of Written Examination:

9. The date, venue and time of written examination will be intimated separately. Staff concerned are advised to keep themselves in readiness to appear in the written test at a short notice. **However, it is advised to the volunteering staff that there will be no supplementary examination for the absentees in the main examination.**

Other :

10. The Incharges/Controlling Officer are requested to send the application through proper channel to undersigned **on or before 12.11.2021**.
11. This Notification is also available on MCF/RBL website <https://mcf.indianrailways.gov.in/>

DA: As Above.


(D. S. Meena) 12.10.21
Assistant Personnel Officer/Staff
MCF, Raebareli

Copy to:-

1. Secy. To GM/MCF/RBL : for Kind information to GM/MCF/RBL.
2. ALL PHOD/CHOD/HOD/MCF/RBL.
3. All Dy. HOD/MCF/RBL.
4. PS to PCPO/MCF/RBL: to upload in the website/Mobile APP of MCF/RBL (<https://mcf.indianrailways.gov.in/>).
5. All Notice Board of Main Admin, Mini Admin & Shop Floor.
6. General Secy./SC/ST Association, General Secy./OBC Association/MCF/RBL.
7. CS&WLI, S&WLI/MCF/RBL.

Syllabus for the post of Chief Law Assistant in Pay Band Rs. 9300-34800+GP 4600 in 6th CPC, (Level-7 in 7th CPC) (60% PQ)

- (i) Constitution of India (Art. 14, 16, 32, 226, 227, 285, 309, 310, 311)
- (ii) Civil Procedure Code-1908
- (iii) Indian Contract Act, 1872
- (iv) Indian Railway Act, 1989
- (v) Public Premises (Eviction of Unauthorized occupants) Act, 1971
- (vi) Arbitration and Conciliation Act, 1996
- (vii) Land Acquisition Act, 2013
- (viii) Central Administrative Tribunal Act, 1985
- (ix) Labour Laws
 - (a) Payment of wages Act, 1936
 - (b) Workman Compensation Act, 1923
 - (c) Minimum Wages Act, 1948
 - (d) Industrial Dispute Act, 1947
 - (e) Trade Union Act, 1926
 - (f) Payment of Bonus Act, 1965
 - (g) Factories Act, 1948
 - (h) Payment of Gratuity Act, 1972
 - (i) Maternity Benefits Act, 1961
 - (j) The Sexual Harassment at the workplace (Prevention, Prohibition and Redressal) Act, 2013
 - (k) Apprentices Act, 1961
 - (l) Contract Labour (Regulation and Abolition) Act, 1970
 - (m) Employees State Insurance Act, 1948
- (x) Indian Evidence Act, 1872 (Section 118, 119, 120, 123, 132)
- (xi) Right to Information Act, 2005
- (xii) Official Language (Rajbhasha)
- (xiii) Establishment Rules
- (xiv) Railway Service Conduct Rule, 1966
- (xv) Railway Service(Disciplinary & Appeal) Rule, 1968
- (xvi) Railway Servants(Hours of Work & Period of Rest) Rules, 2005

PROFORMA

To,

**APO/Staff,
MCF/RBL.**

Sub: Application for Appearing in the written examination for selection to the post of
Chief Law Assistant., in Pay Matrix Leve-7 (G.P.-4600/-) against 60% Promotion Quota.

Ref :- Notification No. E-4/RCF/RBL/Law-Assistant/Notification dated 12.10.2021

1. Name :
2. Emp. No. :
3. Present Designation /Trade :
4. Date of Appointment in Present Grade/Post :
5. Pay Matrix Level :
6. Mobile No. :
7. Date of Birth :
8. Date of appointment and Designation on 1st Appointment :
10. Date of appointment/Promotion in Level-2 (GP-1900/-) :
11. Total Length of Regular Service in Group C on D. O. N. (L-2 to L-6) : _____ years _____ months _____ days
12. Educational Qualification (Degree in Law) (Attached proof thereof) :
13. Whether the employee belongs (UR/OBC/SC/ST) :
14. Working Under (Section/Shop & Officer) :
15. Mode of Joining & Date of Joining in MCF :

I hereby declare that the particulars furnished by me are true and correct to the best of my knowledge. If the above information given by me is found to be wrong/incorrect, then my candidature is liable to be cancelled and D&AR action can be taken against me.

Date:

Place:

SIGNATURE OF THE EMPLOYEE

FORWARDED BY THE CONTROLLING OFFICER

Date:

Place:

Signature of the forwarding officer
with designation and date

FOR OFFICIAL (P. BRANCH) USE ONLY

The details of the service particulars including the educational qualification/service particular have been verified with the Service Records and found correct.

Signature of the Concerned Dealer of
P. Branch with designation and date

Ch.OS/Establishment.