



# MODERN COACH FACTORY, RAEBAREILY

## “NO DUES CERTIFICATE”

Sub:- No Dues Certificate for Inter Railway Transfer of Sh \_\_\_\_\_

Kindly arrange to issue me: No Dues Certificate for further necessary action.

Sign. Of employee \_\_\_\_\_

Employee's Name \_\_\_\_\_

Employee No. \_\_\_\_\_

Designation \_\_\_\_\_

Controlling Officer \_\_\_\_\_

SN.	DEPARTMENT/SECTION	CERTIFIED BY COMPETENT AUTHORITY REGARDING NO DUES
1 (a)	Incharge of the section where employee is working Regarding pending dues	
1 (b)	Incharge of the section where employee is working Regarding availed CL by the employee during current year.	
2	Pass section; Number of Passes & PTO availed during current year. If any pass is issued after furnishing this detail; It would be responsibly of pass issuing authority to advice immediately to this office.	
3	Hardware store; Regarding pending dues	
4	Ch. OS/Medical Cancellation of registration of Medical Card at Hospital/MCF/Raebareli.	
5	Ch. OS/Personnel I/Card & Medical Card Submission etc.	
6	Dy. CE/MCF/RBL Regarding vacation of Railway accommodation, If allotted/occupied.	
7	SSE/Electric If dues any Electrical Charges.	
8	Dy. CSTE Regarding submission CUG SIM or any other item issued.	
9	TTC /Library	
10	Director/Coop. Bank (NR)/LKO	

