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आज़ादी का  
अमृत महोत्सव



आधुनिक रेल डिब्बा कारखाना, रायबरेली  
MODERN COACH FACTORY, RAEBARELI  
सतर्कता विभाग  
VIGILANCE DEPARTMENT

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गोपनीय / Confidential

दिनांक : 30/09/2025

All PHODs  
MCF/RBL

**Sub: System Improvement regarding irregularities in GEM contracts.**

Upon investigating a tender following a complaint, it was observed that certain lapses occurred during both the tender publication and Purchase Order (PO) issuance stages. These procedural shortcomings highlight the need for preventive vigilance measures. Accordingly, the following system improvements are suggested:

1. While floating a manpower tender, the tender issuing authority must ensure that the estimate includes the current applicable minimum wages. The evaluation and ranking of such tenders are to be done on the basis of the service charge quoted by the bidders. It should be ensured that the tenders reflect the minimum wages applicable at the time of tendering. In case it is found that the applicable minimum wages differ from those published, it should not result in any offer being considered unsuitable solely for quoting the minimum wages as uploaded by the Railways. The contract can be issued with the correctly applicable minimum wages as per law.
2. The Department of Expenditure guidelines (Letter No. F.6/1/2023-PPD dated 06.01.2023) stipulates that the minimum service charge is 3.85%, with a maximum limit of 7%. Despite this maximum limit, a bidder electronically quoted a service charge exceeding the permissible limit. The ceiling for service charge should be strictly adhered to in the contract issued.
3. The financial ranking of offers should be based solely on the GeM tabulation. Price breakup sheets should not be allowed to influence the financial ranking of the offers.

This has the approval of competent authority.

*authwsp*  
20/09/25  
Dy.CVO/MCF  
For GM/Vigilance

